

*A home for everyone*

**Board of Directors Meeting Agenda**  
**June 9, 2021 | 10 –11:30 am**  
**Meeting Location:** Virtual Zoom

**Board members:** Nancy Baglietto (President), Kia Phillips (Vice-President), Jason Winters (Secretary), Louise Arquilla (Treasurer), Mike Dent, Susan Farrington

1. **Call to Order / Roll Call**
2. **Approval of Agenda**  
Review proposed Agenda. Make revisions/additions, as necessary.
3. **Approval of Meeting Minutes**  
ATTACHMENT: Minutes from May 14, 2021
4. **HMIS Administrator Report**  
ATTACHMENT: HMIS Administrator Report *Tammy Gregerson*
5. **Outcome & Measurements Committee**  
Program Evaluations *Tammy Gregerson  
Cassandra Lashmett*
6. **Board Membership - update** *Nancy Baglietto*
7. **Funding Requests** *Scott Thurmond*  
ATTACHMENTS:
  - Letter from Sierra Roots / Paul Cogley
  - Request from City of Roseville / Suzanne Acrell
8. **ESG Procurement Deviation Under the CARES Act** *Scott Thurmond*
9. **CoC Coordinator Report** *Scott Thurmond*  
ATTACHMENT: Report for May 2021
10. **RFP Update**  
  - **HMIS Administration – possible contract extension** *Scott Thurmond*
  - **Financial Services** *Mike Dent*
11. **CoC Coordinator Services – RFP process update** *Nancy Baglietto*

**Meeting Adjournment**

*Next meeting date: July 14, 2021*

**Homeless Resource Council of the Sierras**  
**Meeting Location: Video Conference via Zoom**  
**June 9, 2021 10–11:30 a.m.**  
**Meeting Minutes**

<p><b>1. Call to Order-Roll Call</b></p>	<p>Nancy Baglietto called the meeting to order at 10:02 a.m.  Board members in attendance: Nancy Baglietto, Jason Winters, Louise Arquilla, Susan Farrington, Kia Phillips  (1 vacancy)  Absent: Mike Dent  Others in attendance: Rob Oldham, Brendan Phillips, Jamie Gallagher (arrived at 10:40 a.m.) Tammy Gregerson, Scott Thurmond, Carol Souza Cole, Amy Wyatt, Isaiah Rich-Wimmer</p>
<p><b>2. Agenda</b></p>	<p>A motion was made by Kia Phillips and second by Jason Winters to approve the agenda with the addition of emergency housing voucher program update, and use of youth development funds authorization.  <i>Motion passed</i></p>
<p><b>3. Minutes Approval</b></p>	<p>A motion was made by Louise Arquilla and second by Kia Phillips to approve the May 12, 2021 minutes as presented.  <i>Motion passed</i></p>
<p><b>4. HMIS Administrator Report</b></p> <p><b>5. Outcome &amp; Measurements Committee</b></p> <p><b>6. Board Membership Update</b></p> <p><b>7. Funding Requests</b></p>	<p>The board reviewed the May HMIS Administrator Report presented by Tammy Gregerson.</p> <p>Ms. Gregerson presented and reviewed the program evaluation reports for:</p> <ul style="list-style-type: none"> <li>• The Gathering Inn – Food Service Solutions, funding of a refrigerator with generator, and food service training for guests</li> <li>• Adult System of Care (ASOC) Board &amp; Care project – land purchase, possible trailer purchases, rental assistance</li> <li>• Whole Person Care, Placer County – rental subsidies are now fully expended</li> </ul> <p>The Placer County CoC will be considering 3 applications for board membership at their meeting today. With Susan Farrington’s retirement effective June 30, this seat serving both counties will need to be filled. Ms. Baglietto asked for recommendations of people who might serve in this role. Having the CoCs discuss this was recommended and this item will be re-visited at the July meeting.</p> <p>The board considered a request from Sierra Roots to support a vehicle purchase, funded by a . Mr. Thurmond said that HRCS has grant funding to support this request. The board agreed that this item should be considered by the Nevada County Regional CoC board prior to HRCS board approval.</p>

It was moved by Louise Arquilla and second by Susan Farrington that the HRCS board will support the decision of CA-531 regarding the increase in funding for a vehicle purchase for Sierra Roots.

The City of Roseville has requested \$450 to cover a HMIS user license for law enforcement for 6 months.

It was moved by Kia Phillips and second by Jason Winters to approve \$450 for a HMIS user license for the City of Roseville law enforcement.

*Motion passed.*

The Emergency Housing Voucher (EHV) program is to be coordinated by the CoC for CA-515. There are 76 vouchers assigned between City of Roseville Housing Authority and Placer County. Rapid Rehousing and Homeless Prevention providers have recommended that there be a case management component to this voucher program, and long term stable housing be the outcome. The Gathering Inn can be the coordinator of the process. ESG funding is available to HRCS for the housing coordination process. Mr. Thurmond requested the authority to negotiate the final funding amount.

A motion was made by Kia Phillips and second by Louise Arquilla to authorize Mr. Thurmond, the CoC coordinator, to finalize the funding amount estimated to be \$25,000-\$30,000, for coordinated distribution of the 76 vouchers.

*Motion passed.*

The Nevada County CoC has the opportunity to compete for federal funding by submitting a youth demonstration project application to HUD. The CA-531 Youth committee has recommended that this grant be submitted and the project's design and sustainability is being discussed. Youth set aside funds are available to cover up to \$2,400 (30 hours maximum) estimated by Thurmond Consulting to assist with this grant submission.

A motion was made by Kia Phillips and second by Susan Farrington to approve a maximum expenditure of \$2,400 (30 hours) for Thurmond Consulting to coordinate and submit the Youth Demonstration Project application.

*Motion passed.*

**8. ESG  
Procurement  
Deviation Under  
the CARES Act**

The board reviewed the ESG Procurement Deviation Under the CARES Act for ESG-CV funding recipients.

A motion was made by Louise Arquilla and second by Jason Winters for HRCS to accept the procurement process authorized by FEMA and HCD for ESG-CV uses.

*Motion passed.*

**9. CoC  
Coordinator  
Report**

Scott Thurmond reviewed the May CoC Coordinator's report with the board.

<p><b><i>10. RFP Update</i></b></p>	<p>The current contract with Connecting Point expires June 30. It is recommended that the contract be extended for six months, with the option of a second six month addition.</p> <p>A motion was made by Jason Winters and second by Louise Arquilla to approve a six month extension with Connecting Point for HMIS services, with an option for an additional six months, and direct the CoC coordinator to prepare the contract extension.</p> <p><i>Motion passed</i></p> <p>The RFP for financial services is pending.</p>
<p><b><i>11. RFP for CoC Coordinator Services</i></b></p>	<p>The board convened in closed session to discuss this item</p>
<p><b><i>Meeting Adjournment</i></b></p>	<p>The meeting adjourned at 11:46 a.m.</p>

BOARD APPROVED: July 14, 2021