

*A home for everyone*

**Board of Directors Meeting Agenda**  
**September 8, 2021 | 10 –11:30 am**  
**Meeting Location:** Virtual Zoom

**Board members:** Nancy Baglietto (President), Kia Phillips (Vice-President), Jason Winters (Secretary), Louise Arquilla (Treasurer), Mike Dent, Jennifer Singer (CA-531), Rob Oldham (CA-515)

- 1. Call to Order / Roll Call**
- 2. Approval of Agenda**  
Review proposed Agenda. Make revisions/additions, as necessary.
- 3. Approval of Meeting Minutes**  
ATTACHMENT: Minutes from August 11, 2021
- 4. HMIS Administrator Report**  
ATTACHMENT: HMIS Administrator Report *Tammy Gregerson*
- 5. Outcomes & Measurements Committee**  
Program Evaluations *Tammy Gregerson  
Cassandra Lashmett*
- 6. Financial Report – month ending August 31, 2021** *Joyce Gullett  
Scott Thurmond*
- 7. Nevada County O’Connell Research Data Project** *Scott Thurmond  
Priya Kannall*
- 8. CoC Coordinator Report** *Scott Thurmond*
  - Phone number on hrscoc.orgATTACHMENT: Report for August 2021

**Meeting Adjournment**

*Next meeting date: Oct. 13, 2021*

**Homeless Resource Council of the Sierras**  
**Meeting Location: Video Conference via Zoom**  
**September 8, 2021 10–11:30 a.m.**  
**Meeting Minutes**

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| <p><b>1. Call to Order-Roll Call</b></p>   | <p>Nancy Baglietto called the meeting to order at 10:05 a.m.<br/> Board members in attendance: Nancy Baglietto, Jason Winters, Louise Arquilla, Kia Phillips, Jennifer Singer, Rob Oldham (arr. 10:35a)<br/> Absent: Mike Dent<br/> Others in attendance: Joyce Gullett, Tammy Gregerson, Scott Thurmond, Carol Souza Cole, Amy Wyatt</p>   |
| <p><b>2. Agenda</b></p> <p><b>3. Minutes Approval</b></p>  | <p>A motion was made by Jason Winters and second by Kia Phillips to approve the agenda with the addition of the process for mandatory meeting scheduling.<br/> <i>Motion passed</i></p> <p>A motion was made by Jennifer Singer and second by Jason Winters to approve the August 11, 2021 minutes as presented.<br/> <i>Motion passed</i><br/> <i>1 abstention</i></p>   |
| <p><b>4. HMIS Administrator Report</b></p> <p><b>5. Outcome &amp; Measurements Committee</b></p> <p><b>6. Financial Reports</b></p> <p><b>7. Nevada County O’Connell Research Data Project</b></p> | <p>The board reviewed and discussed the August HMIS Administrator Report presented by Tammy Gregerson who reported that the OMEG administrative assistant position has been filled. The Placer County contract referencing HIPAA will be considered at the October meeting.</p> <p>Jason Winters presented the evaluation for the Placer County CESH program with Whole Person Care for the By-Name List cleanup. They contacted over 2,700 people and 1,850 people were removed system-wide. The other CESH project in Placer County with Adult System of Care has not yet expended any of the funds as of last month.</p> <p>Joyce Gullett of Ullrich Delevati CPAs presented the financial report for the month ending August 31. The need to transfer funds between banking institutions was discussed. Nancy, Louise, Kia, may need to be signers.<br/> A motion was made by Louise Arquilla and second by Jason Winters to authorize Nancy Baglietto, Kia Phillips, and Louise Arquilla as designated signers on the First Foundation account and attested to by the board secretary.<br/> <i>Motion passed.</i></p> <p>A motion was made by Jason Winters and second by Jennifer Singer to authorize the sharing of HMIS data between HRCS and the Nevada County O’Connell Research Data Project.<br/> <i>Motion passed.</i></p> |

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| <p><b>8. CoC<br/>Coordinator<br/>Report</b></p> <p><b><i>Mandatory<br/>meetings<br/>scheduling</i></b></p> | <p>Scott Thurmond reviewed the August CoC Coordinator’s report with the board. A mandatory meeting was scheduled last week for ESG applicants. Some people said they did not receive the emails about the meeting. Solutions discussed to assure all people receive meeting notices included:</p> <ul style="list-style-type: none"> <li>• Send separate cover emails (in addition to mass email) to board members</li> <li>• HRCS board approve meeting schedules</li> <li>• Provide more time for the meeting notice</li> <li>• Send to organizations such as Center for Nonprofit Leadership of PCOH to elicit them to help spread the word</li> <li>• Offer two opportunities for mandatory meetings</li> <li>• Schedule the meetings that are not mandatory</li> <li>• Construct the meeting as a webinar so that people register and it is known ahead of time who will be attending</li> <li>• How to determine if participants don’t receive the information</li> <li>• Have a mandatory process be Letter of Intent or Interest only; rather than be required to attend a meeting). This suggestion was met with general consensus</li> </ul> <p>Scott Thurmond said that a revised approach to these meetings will be developed using the guidance discussed. He reported on the Placer County and Roseville emergency housing voucher program and it is moving quickly with people getting vouchers and housing.</p> <p>Nancy Baglietto left the meeting.</p> <p>The board recessed into closed session. Mr. Thurmond requested guidance about an applicant who missed the mandatory ESG meeting.</p> <p>The board agreed by consensus to allow the applicant to apply.</p> |
| <p><b><i>Meeting<br/>Adjournment</i></b></p>   | <p>The meeting adjourned at 11:40 a.m.</p>   |

BOARD APPROVED: October 13, 2021